

SWALCLIFFE PARISH COUNCIL

Chairman: Mr S Gandy, Church House, Main Road, Swalcliffe, Oxon OX15

Parish Clerk: Mrs C Coles, 55 Gillett Road, Banbury. OX16 ODR

Telephone: 01295 276229

Email: christine.coles@swalcliffe-pc.gov.uk

<https://swalcliffe-pc.gov.uk>

To members of the Council:

You are hereby summoned to attend a Parish Council meeting on Monday 13th October 2025 at 7.30pm in Swalcliffe Village Hall for the purpose of transacting the following business:-

AGENDA

- 25/59. To receive apologies for absence
- 25/60. To receive Declarations of Interest under the Council's Code of Conduct relating to business on the agenda (*Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business*)
- 25/61. To approve the minutes of the meeting of 1st September 2025
- 25/62. Update on progress from previous minutes (for information only)**
- Proposed bus stop signage
- 25/63. Public participation session (Members of the public are invited to address the council. The session will last for a maximum of fifteen minutes with any individual contribution lasting a maximum of 3 minutes)
- 25/64. To receive Councillor Reports
- 25/65. Village matters**
- To receive an update on the garage lease renewal process – Cllr Warrington
 - To review the findings from the speed sign data – Cllr Hodkinson and Cllr Smith
 - To discuss preparations for Christmas – Cllr Smith and Cllr Taylor
 - To discuss the appointment of a new grass contractor
- 25/66. Financial Report**
- To note up to date bank balances*
- To approve the following payments*
- £5891.35 to Elan City (two new solar powered speed signs – amended invoice to include solar option)
- £200.00 to SW Services (grass cutting)
- £649.99 to ABC Advertising Ltd (emails and website)
- £302.02 to Cherwell District Council (dog bin emptying)
- £52.00 to ICO (Data Protection Fee)
- 25/67. To receive an update on planning**
- New
- 25/02403/TCA, T1 Prunus - reduce by 1.5 metres and crown thin, primarily to prevent damage to roof located next to the tree. T2 Staghorn Sumac - coppice, work required due to tree causing damage to nearby roof, reduction would not achieve much, therefore a coppice would be a far better option. T3 Magnolia - crown thin with slight reduction up to 1 metre where necessary at The Manor House, Main Road. Under consideration.
- Older
- 25/02076/TCA, Tree work at The Manor House, Main Road. No further comments or objections by CDC.

To discuss any other applications received before the meeting

25/68. To receive the following correspondence

- Highways, Road closure on Shutford Road 14th – 16th October
- CDC Enforcement, Swalcliffe House, Grange Lane
- CDC, Parish Liaison Flooding Workshop
- CDC Parish Liaison Meeting (online on 12th November)
- Report of CDC Parish Remuneration Panel 2025/2026

25/69. To note next meeting date and time

Issued by: *C Coles* (Parish Clerk)

07.10.25

Please note, this is a public meeting and you may be filmed, recorded or published.