

SWALCLIFFE PARISH COUNCIL

Chairman: Mr S Gandy, Church House, Main Road, Swalcliffe, Oxon OX15

Parish Clerk: Mrs C Coles, 55 Gillett Road, Banbury. OX16 ODR

Telephone: 01295 276229

Email: christine.coles@swalcliffe-pc.gov.uk

<https://swalcliffe-pc.gov.uk>

To members of the Council:

You are hereby summoned to attend a Parish Council meeting on Monday 24th November 2025 at 7.30pm in Swalcliffe Village Hall for the purpose of transacting the following business:-

AGENDA

- 25/70. To receive apologies for absence
- 25/71. To receive Declarations of Interest under the Council's Code of Conduct relating to business on the agenda (*Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business*)
- 25/72. To approve the minutes of the meeting of 13th October 2025
- 25/73. Public participation session (Members of the public are invited to address the council. The session will last for a maximum of fifteen minutes with any individual contribution lasting a maximum of 3 minutes)
- 25/74. Village matters**
- To receive an update on garages leases for remaining tenants and authority to delegate a signature
 - To receive an update on the vacant garage lease interest
 - To receive an update on Speedwatch and 20mph consultation
 - To select a new grass contractor
 - To receive an update on Christmas arrangements
 - To note the playpark audit and planned work to remedy the identified issues
- 25/75. To receive Councillor Reports
- 25/76. Governance**
- To formally adopt Model Standing Orders 2025 and Model Financial Regulations 2024
 - To approve an IT Policy to cover digital and data compliance (Assertion 10)
- 25/77. Financial Report**
- To note up to date bank balances*
- To approve the following payments*
- £79.04 to ABD Advertising Partners Ltd (annual website back up plan)
 - £100.00 to Cllr Collett (contribution towards purchase of mixed bulbs)
- To identify potential spend areas for 2026 before setting the precept in the New Year*
- To thank the charity for the donation towards the speed signs*
- To agree the transfer of the remaining village hall funds (£980.00) to the village hall bank account*
- 25/78. To receive an update on planning**
- New
- 25/02751/TCA, T1- Acer -Reduce height and spread by up to 2 metres at the Loft, Forge House, 5 Old Forge Yard. No comments or objections by PC.

Older

- *T1 Prunus - reduce by 1.5 metres and crown thin, primarily to prevent damage to roof located next to the tree. T2 Staghorn Sumac - coppice, work required due to tree causing damage to nearby roof, reduction would not achieve much, therefore a coppice would be a far better option. T3 Magnolia - crown thin with slight reduction up to 1 metre where necessary at The Manor House, Main Road. No further comments to objections by CDC.*

To discuss any other applications received before the meeting

25/79. To receive the following correspondence

- CDC, LGR – Publication of two unitary proposal

25/80. To note meeting dates for 2026

25/81. To note the resignation of Cllr Smith

Issued by: *C Coles* (Parish Clerk)

18.11.25

Please note, this is a public meeting and you may be filmed, recorded or published.